



**STATE OF HAWAII**  
**DEPARTMENT OF LAND AND NATURAL RESOURCES**  
**DIVISION OF BOATING AND OCEAN RECREATION**  
4 SAND ISLAND ACCESS ROAD  
HONOLULU, HAWAII 96819

**Job No. B78CO74A**  
**Heeia Kea Small Boat Harbor Wastewater Treatment System Improvements**  
**Installation of Absorption Bed System**  
**Kaneohe, Oahu, Hawaii**

**PRE-BID MEETING MINUTES**

Date: May 20, 2020  
Time: 1:00 P.M.  
Location: Zoom Meeting

DLNR-DOBOR Contact Information:

Project Engineer (PE): Finn McCall  
Phone: (808) 587-3250  
E-mail: [finn.d.mccall@hawaii.gov](mailto:finn.d.mccall@hawaii.gov)  
Inspector(s): TBD  
District Manager: Bruce Swartz  
Phone: (808) 832-3251  
E-mail: [bruce.l.swartz@hawaii.gov](mailto:bruce.l.swartz@hawaii.gov)

Bidding Information:

- Bid Deadline: June 4, 2020 at 2:00 PM. NO BID DEADLINE EXTENSIONS WILL BE GRANTED.
- All interested bidders must be registered in **HlePRO** prior to bid deadline.
- Bidders shall download, fill out, and upload bids on the Proposal Form attached to the bid solicitation and all required attachments:
  - Apprenticeship Program Participation Form 1 (optional)
  - Qualification Questionnaire (not required if provided within last 24 months)
  - Bid Bond (required)
- RFIs may be submitted through the HlePRO question/answer section of the solicitation or sent directly to: [finn.d.mccall@hawaii.gov](mailto:finn.d.mccall@hawaii.gov). All pertinent RFI responses will be responded to via addendum.
- Deadline for submission of RFIs/questions: May 29, 2020 by 4:00 PM.
- Responses to RFIs/questions: June 2, 2020 by 4:00 PM.
- Contract award contingent on contractor compliance with Hawaii Compliance Express (HCE). See Notice to Bidders for more information.
- Contractors must possess a valid Class "A", "C-37", or "C-43" license

Scope of Work:

- Construction of new dual absorption beds including connecting sewer lines, distribution boxes, and appurtenant work
- Asphalt pavement repair and striping

Construction Items/Additional Work/Time Extensions:

- Contractor shall pick up Grading Permit from DPP
- Staging/stockpiling areas: As shown on plans or as approved by DOBOR.
- Certified payrolls: Submit weekly to PE.
- Additional work: Submit RFI in writing to PE. If additional work will be a cost increase, provide cost proposal in writing. Cost proposal and additional work must be approved by PE through submittal of a written change order before performing work.
- Contract duration: 100 calendar days.
- Construction start: October 5, 2020
- Completion date: January 13, 2021
- Time extensions: Project is expected to be completed within 100 calendar days. If unforeseen conditions develop, time extension request must be submitted in writing to PE as soon as practicable and a minimum of 10 days before contract completion date.

Discussion:

- Questions/Answers:
- Show limits of project on Sheets C001, C002, C003, and C005